

**Meeting called to order my Thomas Gearhart at 6:05 pm**

**BoD roll call**

- **Present-Melanie Price, Rick Mysse, Matt Bergen, Steve Biggs, Kyle Casazza, Thomas Gearhart**
- **Absent- Jim Kirshner, Craig Yeysin, Dennis Daniel**

**Officer roll call-Melanie Price, Thomas Gearhart**

**General membership present-Donna Fong**

**June 2021 BoD minutes approval-approved**

**July 2021 BoD meeting agenda approval-approved**

**Treasurer's Report-approved**

<https://drive.google.com/drive/u/1/folders/1HmKMjcLdGN5zZYmdjZ7DKIXT7q9z9hzb>

**Old Business**

- **Membership (1 year) with class registration**

**Motion to add a 1 year membership with the purchase of class tuition for future classes was second and approved.**

**Will determine a price structure for future class registration to model the following:**

**\$75 existing member**

**\$100 non-member**

**\$60 returning student**

**Thomas will be getting feedback from judges this evening on what incentives would drive them to become CBBQA members.**

**Will not membership auto renew feature for students who become members via a class registration.**

**New Business**

**PNWBA Judge Workshop--Donna has been approached by PNWBA to hold a judge workshop at their annual meeting in November in Seattle. Donna will be gathering more detail on what they are expecting and if support is needed from CBBQA. The idea of having a hybrid virtual/live class was suggested for this opportunity.**

### **Committee Reports**

- **Bylaws (Kyle Casazza)-no report**
- **CBBQA/CBBQI Classes (Melanie/Rick)--**

#### **SOCAL UPDATE:**

**Rick reported his class held on July 17th netted \$3600. Beef ribs and brisket were donated by Brandt Beef. He has a lot of interest in future classes (dates to be determined) that are already sold out. Wants to have classes once a month through end of the year. Ideas for future classes are welcome but thinking about pork, chicken/turkey and holiday classes.**

**Kyle suggested having a more wide open Q&A portion at classes for students to ask questions about more than just the material being presented. Be able to ask about competition cooking, being a member, getting more involved in CBBQA etc.**

#### **NORCAL UPDATE:**

**Melanie reported her class held on June 26th turned out good. Brought in approx \$4430 with majority of the meats and supplies donated by the cooks. Also held a raffle and had a catering job with proceeds donated by Matt Bergen. Wants to have a BBQ 102 class in the fall, had a lot of interest during June class. Working to find a different location.**

**Steve reported the CBCA will be holding a CBJ class April 16, 2022.**

- **Charitable Contributions (Sylvie Curry)--have not had report in several months. Steve will reach out to Sylvie to inquire if she is still wanting to chair the committee.**
- **Judging (Donna Fong)--see New Business regarding PNWBA Judge workshop**
- **Membership (Donna Fong)--208 members**
- **ToY and RoY (Eric Gorham)--Will reach out to Eric regarding the SCA rules being added to the bylaws.**
- **Website (Thomas Gearhart)--Thomas needed to know what email aliases we still want to be live with the new website. Will have a dedicated mailbox which incurs a monthly charge for Secretary, Treasurer and President. All others will have a forwarding feature**
- **Finance Committee (Thomas Gearhart)--the charter has been finalized and will be sending to the board this week for a vote. Need to know the policy for charitable contributions and what we are expected to give each year.**

### **ToY approvals**

**Motion was raised, second and approved to include the Clayton BBQ Cookoff to be held on July 9, 2022 as a TOY event. Will have added to the event calendar.**

**Non-Agenda/Round-table**

**Nominations for awards typically begin in Fall**

**Election preparations to begin in August**

**Adjourn-motion to adjourn meeting, second and approved at 6:46 pm.**

## **CBBQA Board of Directors Meeting Agenda August 2021**

**Board meetings are held on the third Wednesday of each month.(POSTPONED TO AUG 25TH)**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/89900115977?pwd=M0VkcmdZcXNvTHJvb0ZyYWc0d1JLZz09>**

**Meeting ID: 899 0011 5977**

**Passcode: 296651**

**Please submit requests for agenda items.**

**Wednesday August 25, 2021 6 pm (Pacific)**

**Meeting called to order by President Craig Yeszin at 6: 05 pm**

**BoD roll call**

- **Present-Criag Yeszin, Melanie Price, Matt Bergen, Jim Kirchner, Steve Biggs, Thomas Gearhart, Dennis Daniel**
- **Absent-Kyle Cassaza and Rick Mysse**

**Officer roll call- Criag Yeszin, Thomas Gearhart, Melanie Price and Jim Kirchner**

**General membership present-none present**

**July 2021 BoD minutes approval-Motion by Thomas to approve minutes 2nd and approved**

**August 2021 BoD meeting agenda approval-Motion by Steve to approve agenda 2nd and approved**

**Treasurer's Report- motion to approve report 2nd and approved**

**Old Business**

- **Membership (1 year) with class registration-discuss structure-voted in at July meeting, will remove from Old Business**
- **Charitable Contribution Chair-assign new**
  - **Should have someone from general membership take this role**
  - **Suggestion to restructure and establish charitable contribution organizations at beginning of year so we can advertise events via those organizations, have opportunity for orgs to participate in events**
  - **Solicit volunteer via sept newsletter**

## **New Business**

- **GSB IV 2022 Financial Approval**
  - \$2800 deposit required to reserve spots for event--motion by Thomas to approve funds for deposit was 2nd and approved
- **7<sup>th</sup> annual Beach, Brews and BBQ-CBBQA Demo**
  - Need to get more details on what is being requested of CBBQA for this event
  - Melanie will email organizer back to gather info and report back to board via email
  - Once details obtained, place open call in newsletter to solicit volunteers

## **Committee Reports**

- **Bylaws (Kyle Casazza)-no report**
- **CBBQA/CBBQI Classes (Melanie/Rick)**
  - Melanie requested suggestions for venues to hold another class in Norcal area
  - Thomas will reach out to owner of cycle shop he knows in Lodi who has hosted events with wineries in Lodi. They may be willing to host a class.
  - Criag suggested a Holiday class would pair well with a winery location.
- **Charitable Contributions (Sylvie Curry)-no report**
- **Judging (Donna Fong)-no report**
- **Membership (Donna Fong)-no report**
- **ToY and RoY (Eric Gorham)-no report**
- **Website (Thomas Gearhart)**
  - New member sign up is active on site, have had 6-7 new member sign ups since going live
  - Monthly notice for expired members is live
  - Thomas to provide milestones on next steps for other areas of website construction
  - Request from members on when forums will be back--Thomas reported this is a delicate process and is taking methodical steps in transferring to make sure all archive data is not lost
- **Finance Committee (Thomas Gearhart)'**
  - Will send charter to board to vote on

**ToY approvals-none**

**Non-Agenda/Round-table--none**

**Adjourn--Steve motion to adjourn, 2nd and approved at 6:30 pm**

## **CBBQA Board of Directors Meeting Agenda September 2021**

**Board meetings are held on the third Wednesday of each month.**

**Wednesday September 15th, 2021 6 pm (Pacific)**

**Please submit requests for agenda items.**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/94309459832?pwd=Z1N1Uy9rKytmWVFHJVYxQ1FSZ05vZz09>**

**Meeting ID: 943 0945 9832**

**Passcode: 822985**

**Meeting called to order by Secretary Melanie Price at 6:03 pm**

**BoD roll call**

- **Present- Melanie Price, Dennis Daniel, Matt Bergen, Steve Biggs, Rick Mysse, Kyle Cassaza, Craig Yezen (joined late)**
- **Absent-Thomas Gearhart**

**Officer roll call-Melanie Price, Jim Kirchner and Craig Yezen**

**General membership present--Donna Fong**

**August 2021 BoD minutes approval--Steve raised motion to approve, second by Rick--all approved**

**September 2021 BoD meeting agenda approval--Rick raised motion to approve, second by Steve--all approved**

**Treasurer's Report--Steve raised motion to approve, second by Matt--all approved**

**Old Business-none**

**New Business**

- **Vote on Finance Committee Charter--Kyle raised motion to approve charter, second by Matt--all approved**

### **Committee Reports**

- Bylaws (Kyle Casazza)-no report
- CBBQA/CBBQI Classes (Melanie/Rick)

Rick will be planning classes at the Woodshed for October & November. Dates will be released soon. Will cap at 30 students. October class will be repeat of last and November will focus on pork

- Charitable Contributions (open position)--no report
- Judging (Donna Fong)--no report
- Membership (Donna Fong)--Donna has worked with Thomas to design new membership cards. Donna will take over distributing since Marcia will be moving
- ToY and RoY (Eric Gorham)--no report
- Website (Thomas Gearhart)--no report
- Finance Committee (Thomas Gearhart)--no report

### **ToY approvals**

**OCT 2, 2021-(AZ) SHOWDOWN ON MAIN PITMASTER CHALLENGE--not a sanctioned event  
no vote was raised for TOY**

### **Non-Agenda/Round-table**

**Election--Donna has the election survey ready for nominations to run November 10-November 20. Will need 25% of general membership to make a valid election. Donna needs approval for the \$19 fee for election buddy. Rick raised motion to approve \$19, was second and approved by all. Will promote election in Oct and Nov newsletter.**

**Awards 2020/2021--will not have Hall of Fame as we are past the 9/1 deadline to nominate. Will have TOY awards at GSB IV**

**Adjourn--Rick raised motion to adjourn, was second, all approved at 6:35 pm**

## CBBQA Board of Directors Meeting Agenda October 2021

Board meetings are held on the third Wednesday of each month.

Wednesday October 20th, 2021 6 pm (Pacific)

Please submit requests for agenda items.

Join Zoom Meeting

<https://us06web.zoom.us/j/94309459832?pwd=Z1N1Uy9rKytmWVFHJVYxQ1FSZ05vZz09>

Meeting ID: 943 0945 9832

Passcode: 822985

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Meeting called to order at 6:05pm by President Craig Yeszin

### BoD roll call

- Present-Melanie Price, Craig Yeszin, Matt Bergen, Thomas Gearhart, Dennis Daniel, Steve Biggs and Kyle Cassaza
- Absent-Rick Mysse

Officer roll call-Craig Yeszin, Melanie Price, Jim Kirchner, Thomas Gearhart

General membership present-Donna Fong

Matt made motion to approve the September 2021 BoD minutes , Thomas second the motion, all approved

Melanie made a motion to approve the October 2021 BoD meeting agenda, Matt second the motion, all approved

### Treasurer's Report

Thomas inquired if the new payment system Stripe is working well. Jim has had to change the deposit dates a couple times due to delays in receiving payment from Stripe.

Thomas made a motion to approve the Treasurer Report, Matt second the motion and all approved

### Old Business

None



## New Business

None

## Committee Reports

- Bylaws (Kyle Casazza)-no report
- CBBQA/CBBQI Classes (Melanie/Rick)
  - Rick not present for social update
  - Melanie will need to step down from coordinating due to schedule conflicts. She will be able to assist where schedule permits. Matt and Criag will be taking over. They are working to schedule a Holiday class but still need a venue.
- Charitable Contributions (open position)- no report and no one has stepped up to chair committee
- Judging (Donna Fong)--no report
- Membership (Donna Fong)
  - Matt made a motion to approve purchase of new stickers, Thomas second the motion and all approved.
  - Donna needs a method for receiving the membership list monthly so she can send the cards. Melanie will work with Thomas to handle retrieving the list from the new website sign ups.
  - Lifetime and Hall of Fame members will get free login on new website
  - Business members need to be advertised in Smoking Times
  - The new logo needs to be sent to Kelly to be used in Smoking Times
- ToY and RoY (Eric Gorham)-no report
- Website (Thomas Gearhart)
  - Hall of Fame section currently being updated
  - Ben Lobenstien to assist with moving the Forums from the old site to new site
  - TOY updated, Eric will be shown how to update
  - Need to have event calendar updated, some events not yet listed
  - Tracey usually updated that section , need to email her the info
  - Concern raised regarding having to be a member to have an event posted on the website- Thomas to speak with Tracy regarding what types of features we can offer if we promote events for non-member organizers.
- Finance Committee (Thomas Gearhart)

Will have set of guidelines for travel/expense at next months meetings

### ToY approvals

Matt made motion to approve Indio CA State BBQ Championship - 11/6/21 for TOY, Kyle second the motion, all approved

Steve raised motion to approve both Central Steakout and Car Fest October 30th and The BBQHQ 3RD Annual CA Steak Championship Nov 13th for SCA TOY, Thomas second the motion, all approved

### Non-Agenda/Round-table

Need to verify how we have members declare if they want to participate in TOY. Previously Eric would be emails at [TOY@CBBQA.COM](mailto:TOY@CBBQA.COM) but alias has not been set up with new system.

### GSB IV

\_\_\_\_\_ Consider having SCA contest at GSB IV

Steve requested a motion to approve KCBS prize letter setting both days at \$5000 each prize payout. Criag made the motion, Matt second the motion and all approved

Thomas requested motion to approve \$100 for website add on to sell tickets for contest entry fees. Craig made motion , Melanie second the motion, all approved

Matt raised concern about increasing entry fees for GSB. We want to attract new teams and raising the fees might be a bad idea and deter if too high a price. Will have further discussion on this topic to set fee structure

All board members should donate some sort of prize to be used during the GSB contest raffle.

Thomas suggested improving the trophies for GSB. Melanie will come up with design to possibly have Craig create metal fabricated prize trophies.

Elections will utilize Facebook for election nominations

### Classes/Event Refund Policy

Jim raised concern that our policy states no refunds but we have generally refunded if someone cancels after paying an entry or class fee. The new Stripe does not refund the fee we pay to utilize the service so losing money when processing refunds.

Finance committee will review policy and make recommendations

Matt made motion to Adjourn at 7:09 pm, Thomas second the motion and all approved

## **CBBQA Board of Directors Meeting Agenda November 2021**

**Board meetings are held on the third Wednesday of each month.**

**Wednesday November 17, 2021 6 pm (Pacific)**

**Please submit requests for agenda items.**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/94309459832?pwd=Z1N1Uy9rKytmWVFHZVYxQ1FSZ05vZz09>**

**Meeting ID: 943 0945 9832**

**Passcode: 822985**

**Meeting called to order by President Craig Yeszin at 6:05 pm**

**BoD roll call**

- **Present-Steve Biggs, Craig Yeszin, Melanie Price, Matt Bergen, Kyle Cazassa, Thomas Gearhart**
- **Absent-Rick Mysse, Dennis Daniel**

**Officer roll call- Criag Yeszin, Melanie Price, Jim Kirchner, Thomas Gearhard**

**General membership present- Jim Palmer and Donna Fong**

**October 2021 BoD minutes approval-Steve motioned to approve, was second by Matt, all approved**

**November 2021 BoD meeting agenda approval- Steve motioned to approve, was second by Matt, all approved**

**Treasurer's Report-Steve motioned to approve, was second by Craig, all approved**

**Old Business**

- **GSB IV Planning:**  
**There will be no Kids Q**

**Jim was accepted to have Turkey Smoke category.**

**Friday Night Dinner- Rick Mysse has volunteered to cook for all and donate product and time**

**SCA- Will do more research on KCBS guidelines for holding an SCA with master series contest. Will make decision whether to have contest in next**

couple weeks. Will need to make sure we have enough judges for Friday evening.

**Tentative Schedule:**

**Friday**

5pm Steak turn in

6pm Dinner with

6:45/7:00pm-TOY award ceremony

**Saturday**

Standard Turn in times

2pm Turkey Turn in

2:30pm Dessert Turn in

5-5:30pm Awards

**Sunday**

Early Turn In Schedule

11:00 Chicken

11:30 Ribs

12:00 Pork

12:30 Brisket

3:00pm Awards

**TOY AWARDS-** Thomas shared a new design which will be fabricated and donated by Tracy Signs

1st-5th Individual Meat (trophy) 6-10th ribbon/metal

1st-3rd Ancillary (trophy)

1st-3rd ROY (trophy)

1st-3rd Overall (trophy) 6-10th ribbon/metal

Jim will be doing a site visit to finalize layout, possibly have tent outside club house in case of weather.

**New Business-none**

**Committee Reports**

- Bylaws (Kyle Casazza)-no report
- CBBQA/CBBQI Classes (Matt/Craig/Rick)-

Criag has 10 students registered for HOLIDAY class scheduled in Livermore on Dec 11th.

Wants to have at least 15 students to commit to having class.

**Matt suggested having a 30 team backyard comp at a winery in Galt which would be a 100% fundraiser for the CBBQA. Tracy would provide judging. Craig suggested we discuss further after GSB.**

- **Charitable Contributions (open position)-no report**
- **Judging (Donna Fong)-**

**Donna will be meeting soon to discuss CBJ award**

- **Membership (Donna Fong)--**

**Donna would like to have the ambassador program at GSB. Craig will order new tent cover and banners with new logo.**

- **ToY and RoY (Eric Gorham)-points are being updated**
- **Website (Thomas Gearhart)-**

**Thomas will add SCA and turkey categories to the website contest registration.**

**Melanie asked about logging into account on new site. Thomas explained once someone registered for membership on the new site, an account can be created.**

**Slab O Rama needs to be added to January contest calendar**

- **Finance Committee (Thomas Gearhart)**

**Thomas will send document outlining refund policy to the board**

#### **ToY approvals**

**Suggestion was raised to auto approve all contests from eligible states be TOY without having to vote on each one.**

**Discussed having all KCBS sanctioned events approved and all other approved on case by case basis.**

**Will add to old business for December meeting to further discuss.**

#### **Non-Agenda/Round-table**

**Election-nomination closes in 3 days, have 7 nominations.**

**Adjourn--Steve motioned to adjourn meeting at 7:00 pm, Matt second, all approved.**

## **CBBQA Board of Directors Meeting Agenda December 2021**

**Board meetings are held on the third Wednesday of each month.**

**Wednesday December 15, 2021 6 pm (Pacific)**

**Please submit requests for agenda items.**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/94309459832?pwd=Z1N1Uy9rKytmWVFHZVYxQ1FSZ05vZz09>**

**Meeting ID: 943 0945 9832**

**Passcode: 822985**

**Meeting called to order by President Craig Yeszin at 6:00 pm.**

**BoD roll call**

- **Present–Criag Yeszin, Melanie Price, Matt Bergen, Thomas Gearhart, Steve Biggs, Brett McKinney and Jason Springer**
- **Absent–Dennis Daniel, Kyle Casazzasa and Rick Mysse**

**Officer roll call–Criag Yeszin, Thomas Gearhart, Melanie Price and Jim Kirchner**

**General membership present–Donna Fong and Tracy Allen**

**November 2021 BoD minutes approval–Steve motion to approve, Thomas second, all approve**

**December 2021 BoD meeting agenda approval–Steve motion to approve, Melanie second, all approve**

**Treasurer's Report–Steve motion to approve, Thomas second, all approved**

**Old Business**

- **GSB IV Planning**
  - **Thomas will publish the schedule for the weekend on the website as follows:**
    - **Friday: 4:00pm cooks meeting, 5:00pm Steak Comp, 6:00pm Banquet, 7:00pm TOY awards**
    - **Saturday: 12:00pm standard turn in schedule, 2:00pm Turkey turn in, 2:30pm dessert turn in, 6:00 pm awards/Raffle**
    - **Sunday: 11:00am turn in schedule, 4:00pm awards**
    - **GSB raffle: ask other organizers for free entry to contest as raffle prize, Tracy/Donna will organize the raffle, BOD to donate prizes, Thomas has GMG Dave Crocket as grand raffle prize**
    - 
    - **Need to gather more sponsors and also work to drive more sign ups for the contest.**
-

- **TOY Approvals**
  - Will discuss further in January, keep as old business for next meeting
  - Suggested to automatically approve qualifying contests, not vote on each individual

## **New Business**

- **2022 Member Engagement Initiatives**
  - Suggestion to give CBBQA sticker/pin when 180/700 score achieved
  - Suggested to give judge pins and HOF pins
  - Have BOD speak at contests with organizer permission to promote CBBQA
- **Review and accept 2022 election results**  
<https://docs.google.com/document/d/14aaDTmCLsvPKqnJozqVRy784Eu2c4Yq45JAwOqvceZg/edit?usp=sharing>

Thomas motion to approve election results, Steve second, all approved

## **Committee Reports**

- **Bylaws (Kyle Casazza)-no report**
- **CBBQA/CBBQI Classes (Matt/Craig/Rick)-Holiday class held in Livermore on Dec 11th had good feedback from participants**
  - Need Social coordinator, Brett to reach out to potential candidates
- **Charitable Contributions (open position)**  
 Link on website for organizations to apply for CBBQA charitable donation  
 Board to make recipient decisions since no chair
- **Judging (Donna Fong)**  
 Donna will staff ambassador tent at GSB, Craig to order new tent canopy with new logo
- **Membership (Donna Fong)**  
 Donna and Tracy are the membership committee—total of 216 current members.  
 Has been a decrease in business memberships due to change from requiring to be member in order to be added to contest calendar  
 Suggested to put together level packages for Business memberships/retool bus membership program  
 Membership letter and cards being sent out
- **ToY and RoY (Eric Gorham)-no report**
- **Website (Thomas Gearhart)**  
 Jason Springer interview to post in January Newsletter  
 Migrating forums after GSB and CBBQA shop will go live
-

**Finance Committee (Thomas Gearhart)**

**Vote "Event Cancellation Policy"--**

**[https://docs.google.com/document/d/1GPo\\_W2yRuADILWA8tTxk64if3qKIGuaguCxPFFANMk/edit?usp=sharing](https://docs.google.com/document/d/1GPo_W2yRuADILWA8tTxk64if3qKIGuaguCxPFFANMk/edit?usp=sharing)**

**Craig motion to approve, Thomas second, all approved**

**Vote "Travel and Expense Reimbursement policy"**

**<https://docs.google.com/document/d/1BYN5k9Y3UWiJtF8cDkElswohV330ao-yPYLLz8eut8/edit?usp=sharing>**

**Craig motion to approve, Steve second, all approved**

**ToY approvals--none**

**Non-Agenda/Round-table**

**Matt brought up 1 meat competition idea, would be added to a 4 meat contest**

**Get points for KCBS toy**

**Need to look into guidelines**

**Will discuss as New Business in January**

**Adjourn--Steve motion to adjourn at 7:09pm, Thomas second, all approved**